



JAMES A. NOYES, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"Enriching Lives"*

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IN REPLY PLEASE

REFER TO FILE: **AE-2**

November 20, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AS-NEEDED LANDSCAPE ARCHITECTURAL SERVICES  
VARIOUS COUNTY PROJECTS  
AWARD OF CONSULTANT SERVICES AGREEMENT  
ALL SUPERVISORIAL DISTRICTS  
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Award and authorize the Director of Public Works to execute three consultant services agreements with Ahbe, Nuvis, and Purkiss Rose-RSI to provide as-needed landscape architectural services for various County projects. The agreements shall not exceed a fee of \$200,000 each. The initial term is two years with two 1-year options for each contract to be executed by the Director. The agreements will provide for cost of living adjustments if the renewal options are exercised.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

We recommend your Board award the consultant services agreements and authorize the Director of Public Works to execute contracts with the recommended consultants to provide landscape architectural services for various County projects.

Public Works is experiencing an increasing number and variety of projects that require landscape architectural services. Examples include the greening of flood control facilities and road rights of way, and landscape/site improvement projects for County facilities. The recommended consultant services agreements will expand our existing design capacity on an as-needed basis and help assure we continue to provide quality projects within desired timeframes.

### **Implementation of Strategic Plan Goals**

This action meets the County Strategic Plan Goal of Service Excellence and Organizational Effectiveness. The use of as-needed consultant services agreements has enabled Public Works to better manage fluctuations and increases in workload, while providing quality services in a responsive manner to our clients.

### **FISCAL IMPACT/FINANCING**

The contract period will be for two years, with an option for two 1-year extensions. The value of each consultant contract is \$200,000 totaling \$600,000 for all three contracts. Following the initial two-year period, any remaining authorization within the not to exceed fee of \$200,000 will be reappropriated if the optional one-year extensions are used.

There will be no impact on the County's General Fund. Sufficient funds to finance these agreements are available in the Public Works' Facility Project Management General Fund's Fiscal Year 2003-04 Budget, and other funds proposed within Public Works' 2004-05 Budget, such as Road Funds and Flood Control District Funds. Costs in the Facility Project Management General Fund and Public Works Fund will be recovered through billings to capital projects and other Public Works projects. Funds required to finance the renewal options will be made available through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses for contract terminations, renegotiations, and hiring displaced County employees will be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, Ahbe, Nuvis, and Purkiss Rose-RSI are willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

Ahbe, Nuvis, and Purkiss Rose-RSI, as required on all publicly funded projects in excess of \$1,000, will be required to pay applicable prevailing State wage rates to all persons employed under the contracts.

Ahbe, Nuvis, and Purkiss Rose-RSI have demonstrated satisfactory compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

As required by your Board, language has been incorporated into the contract specifications stating that the contractor shall notify their employees, and shall require each consultant to notify its employees, about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the federal income tax laws.

The contract specifications also contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

### **ENVIRONMENTAL DOCUMENTATION**

The project is categorically exempt and a finding of environmental impact is not required for award of the consultant services agreements for this scope of work.

### **CONTRACTING PROCESS**

On August 25, 2003, Public Works issued a Request for Proposals to 42 firms. On September 30, 2003, 14 firms responded to the RFP. The Evaluation Committee, consisting of Public Works' engineering and project management staff, evaluated the proposals. The evaluation of the firms was based on technical expertise, proposed work plans, experience, personnel, qualifications, and understanding of the work requirements. The evaluations were completed without regard to race, creed, color, or gender. Based on review and evaluation of the proposals, the Evaluation Committee recommended Ahbe, Nuvis, and Purkiss Rose-RSI as the three best qualified firms to perform the required services.

The agreements with Ahbe, Nuvis, and Purkiss Rose-RSI include a cost of living adjustment provision that is consistent with your Board's policy and will be applied if the option years are exercised.

The Honorable Board of Supervisors  
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Participation by Community Business Enterprises is encouraged through Public Works' CBE Outreach Program and the requirement that proposers demonstrate their good faith efforts to utilize CBEs. Ahbe, Nuvis, and Purkiss Rose-RSI are aware of Public Works' CEB Outreach Program and their proposed CBE participation plans are on file with Public Works.

To ensure the contract is awarded to a responsible contractor with a satisfactory performance history, bidders were required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported by Ahbe, Nuvis, and Purkiss Rose-RSI was considered before making this recommendation to approve execution of the contract.

As requested by your Board on February 3, 1998, the RFP was listed on the "Doing Business with Us" website. A copy of the website posting is included as Enclosure A for your reference.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will not be a negative impact on current County services or projects during the performance of the recommended consultant services.

#### **CONCLUSION**

One approved copy of this letter is requested.

Respectfully submitted,

JAMES A. NOYES  
Director of Public Works

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Enc.

cc: Chief Administrative Office  
County Counsel  
Department of Public Social Services (GAIN/GROW Program)  
Office of Affirmative Action Compliance

Award information has not been added at this time.

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### Bid Information

**Bid Number :** A02LDSCP

**Bid Title :** As-Needed Landscape Architectural/Engineering Design Services for Various County Projects

**Bid Type :** Commodity

**Department :** Public Works

**Commodity :** ARCHITECTURAL SERVICES - LANDSCAPE

**Open Date :** 8/25/2003

**Closing Date :** 9/30/2003 5:00 PM

**Bid Amount :** N/A

**Bid Download :** Not Available

**Bid Description :** The Los Angeles County Department of Public Works (Public Works) is inviting proposals from qualified architecture/engineer (A/E) firms to provide as-needed landscape architectural/engineering design services for various projects throughout the County of Los Angeles. The County intends to award one or more contracts to provide the services it requires on an as-needed basis.

**Contact Name :** Montessa Duckett

**Contact Phone# :** (626) 458-2585

**Contact Email :** [mduckett@ladpw.org](mailto:mduckett@ladpw.org)

**Last Changed On :** 8/27/2003 1:41:33 PM

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